

**Minutes of the Annual General Meeting
Battery Point Community Association Inc
24 September, 2020**

1. Welcome and apologies

The President opened the meeting at 5:35 pm with a “Welcome to Country” followed by a welcome to 40 members and friends to the AGM. Alderman Peter Sexton and Lord Mayor Anna Reynolds were in attendance (as members of the Association).

Apologies were noted for: Victor Shaw; Roger Dixon, Nicky McKibben, Therese Taylor, Jenny Morgan, Jandy Godfrey, David Back, Alison Parsons, Laurel Trevena

2. Confirmation of 2019 AGM Minutes

The 2019 AGM Minutes were tabled and accepted by the meeting.

Moved: P. Sexton; Seconded: P. Jones

3. Audited Financial Statement

The audited Financial Statement was tabled and accepted by the meeting. (See below)

Mover: T-L. Sexton Seconded: N. Cranston

4. President’s Report

The following report was presented by the President, C. Morgan:

Overview

The last twelve months have been active and challenging for the Committee as a result of COVID-19. The Committee has met monthly and undertaken a wide range of tasks between meetings. In doing so, Committee members have been cognisant of their responsibility to meet the aims and planning principles of the Association.

Finances

The Association is in a sound position financially, in spite of the restrictions caused by COVID-19. This is largely due to the income derived from the Community Hall, successful grant applications to undertake specific tasks, careful fiscal management and a substantial reduction in fees paid to the Hall Manager and administrator / bookkeeper.

Battery Point Community Hall and Henslowe Park

The Community Hall has been maintained in excellent condition, but requires high level management and ongoing upkeep. The Hall is known as an excellent venue for a variety of purposes and interest in hiring

the Hall has increased in the second half of the year.

The Committee continued to enhance the amenity of Henslowe Park and, with the support of the Hobart City Council, upgraded the lawn area and installed a watering system.

In Bobby's Footsteps www.batterypointwalk.com.au

This resource has proved to be highly successful and has been actively supported by the Association, HCC, Tourist Information Centre, Narryna, local businesses and residents. COVID-19 restrictions have led to a significant drop in purchases of the booklet, but we anticipate that this situation will change in due course.

Website www.batterypointhall.org.au

The Association website continues to grow and is seen as a highly valuable resource for the community, visitors and students. The website provides regular news updates, information about membership and hiring the Hall as well as promoting local businesses and facilitating communication with members. Although not precise, website statistics show that the site is visited about 2,500 times per month with about 7000 pages viewed per month.

During the year, 28 new stories about Battery Point people, places and events were added to the site. 21 of these were **Stories of Battery Point from Extraordinary Times 2020**. We are extremely grateful to the people who contributed their stories and especially to web designer Steven Haines who prepared and presented the stories so beautifully on the site. All of Steven's work on these stories was done pro bono as a service to the community.

Community Events / Communication

The Committee has been committed to fostering a strong sense of community among members through regular communication posts, and social and cultural events. Although restricted from hosting events by COVID-19 from March, the Committee held / supported a number of events during the year:

- Launch of Voices of Battery Point
- Battering at Battery Point Radio Play
- Battery Point Twilight Concert Series soirees in the Community Hall.
- Dogs Christmas Party
- Community Christmas party
- Community Trivia Night
- Initiative to support community members needing support during Covid-19
- School session about the Community Hall for Taroona Primary students
- School sessions at Albuera Street Primary about Battery Point History
- Promotion of events at St Georges Church and Narryna through the Association website and list serve.

Planning

The Committee has spent a great deal of time and energy engaging with complex planning matters:

- Submitting objections to Development Applications (DAs) that are not consistent with the Aims and Planning Principles of the Association and supporting DAs that do so
- Holding ongoing discussions with the Hobart City Council Planning Manager about the proposed Specific Area Plan for Battery Point.

Traffic

This continues to be an ongoing, challenging issue for the Association. The Committee sought input from the community about traffic and parking, and continues to work with the Hobart City Council senior management on this matter. In response to advice from the HCC, the Committee has drafted a *Vision*

Statement for Battery Point that is intended to inform the development of the HCC's Local Area Management Plan for the precinct (incorporating traffic management). We will work with the HCC to develop a process for involving community members and businesses in this initiative.

Businesses

We have continued to encourage community members to support local businesses, but regret that at least two businesses have been forced to close as a result of the COVID-19 impact on visitor numbers.

Council of Community Associations of Hobart (CHCA)

The Association is a member of CHCA and was represented at its regular meetings. CHCA is an important peak body that participates in scheduled meetings with the HCC General Manager and enables member associations to share ideas and initiatives.

Heritage

Through its attention to planning applications, involvement in research activity with HCC heritage officers and specific initiatives, such as supporting the HCC's proposal for the Slipyards area in Napoleon Street and advocating for the protection of the historic Fisheries Research Centre in Napoleon Street, the Committee continued to work to protect the historic values of Battery Point.

Future

The Committee will continue to support the Aims and Planning Principles of the Association. The Committee is committed to fostering improved communication with members and to seeking their advice on matters of interest to the community. In particular, the Committee aims to strengthen the sense of community among Battery Point residents and businesses through a variety of initiatives.

Acknowledgements

I would like to acknowledge the important contributions of the following people:

- All members of the Committee – Peter Jones, Neil Cranston, Tiina Sexton, Carol Mackel, Andrew Edwards, Susan Blackburn, and Sarah Oxbrough who have worked exceptionally hard on behalf of the Association
- The outstanding contributions of retiring Secretary Neil Cranston and Committee member Sue Blackburn
- Andrew Wilkie MP in assisting us with photocopying throughout the year
- Narryna, The Battery Point Post Office and Annick's Antiques for promoting and selling In Bobby's Footsteps booklets
- The many local businesses and groups who contributed prizes for the Trivia night, in particular Angelo and Marco from Da Angelos for their ongoing support for events
- Association members who made special contributions in support of a range of events and initiatives: Jenny Cranston, Marilyn Jones, Rundi Larson and Trevor Graham
- Johannes Fritzsich and Sue Collins for the Battery Point Twilight Concert Series, especially during Covid-19
- Peter Pearce for his ongoing advice on planning matters
- Steven Haines for his exceptional and generous work in designing and maintaining the Association website.

Vale

The Association respectfully acknowledges the recent passing of two significant members of the Battery Point Community.

John White spent his whole life in Battery Point and played a major role in preserving and conserving the precinct. He took an active role in the Battery Point Progress Association (of which he was President for many years) and the Battery Point Society.

John Roberts was a significant member of the Battery Point community for many years. John will be remembered for his outstanding contribution to the Association and as a prominent citizen of Battery Point.

Moved report be accepted: J. Cranston; Seconded: Trish Knight

5. Treasurer's Report

The Treasurer's Report (See below) was prepared by the Treasurer, T. Sexton.

In commenting on her report, the treasurer noted the following:

- the challenging times for the Association as a result of Covid-19 and its impact on Hall bookings;
- despite this the Hall had "broken even" financially;
- overall, the Association's finances remained sound.

Moved report be accepted: N. Cranston; Seconded: C. Mackel

6. Election of Office Bearers

The current committee stood down. The election of office bearers for 2020-2021 was conducted by J. Cranston. The following were elected unopposed:

President: Charles Morgan

Vice President: Peter Jones

Secretary: Pamela Powell

Treasurer: Tiina-Louise Sexton

Committee Members: Neil Cranston, Mary Louise Brammer, Andrew Edwards, Carol Mackel, Sarah Oxbrough,

7. Appointment of Auditor

Rendell Ridge of Max Peck & Associated was appointed as Auditors of the Association.

Mover: P. Sexton; Seconded: N. Cranston

- **Any other business**

A number of matters were raised including:

- Helen Douglas – concern at the continuing use of Errol Flynn's name in the area – noted this was not in Battery Point and not really a matter for the Association;
- Andrew Edwards – concern at some of the developments surrounding planning/development, in particular the "powers" of the Heritage Council under the proposed statewide planning provisions – noted that the Association supported the HCC position in this matter and needed to remain vigilant regarding planning/development matters;
- Trish Knight – questioning whether the Shippie's development application had

- proceeded – noted it had not to date: and,
- Carol Mackel – noted large Hall bookings were not happening, although smaller events were starting to pick up, especially by local residents.

There being no further business the President thanked members for attending and formally closed the meeting at 6:05 pm.

The formal business of the meeting was following by the launch of a new video of reflections on 2020 prepared by Steven Haines. The attending members congratulated Steven on his excellent work for the Association's website.

**BATTERY POINT COMMUNITY ASSOCIATION INC.
ANNUAL GENERAL MEETING
24 SEPTEMBER 2020
TREASURER'S REPORT**

1. INTRODUCTION

It is my pleasure to provide Treasurer's report for the year ending 30th June 2020; a year which has been a little out of the ordinary to say the least. This report includes the attached Income Statement, Statement of Other Funds and Balance Sheet.

The financial accounts, as presented, have been audited by Rendell Ridge, of Max Peck and Associates.

2. FINANCIAL RESULTS 30th JUNE 2020

The financial results for this financial year have been impacted by the COVID19 pandemic with no bookings of the hall from March 2020 together with the cancellation of many forward bookings.

a. Balance sheet

The equity position has decreased by \$5,912 from \$461,406 to \$455,504 due to not only decreased hall income, but having to refund deposits already paid. Accordingly cash reserves have also decreased to \$49,191, down by \$7,552 on last year.

b. Surplus / Deficit

This year's end result of an operating deficit of \$5,795 is again mainly due to the decrease in hall income which fell by approximately \$14,000. Costs related to the hall decreased by approximately \$2000 and our major non hall expense continues to be the costs associated with maintaining our website which increased from \$4,909 to \$5,978.

The overall result for the hall was a near break-even position with a loss of \$823, with the hall generating sufficient income to nearly cover costs related to the hall, including depreciation of \$5,933, hall management of \$6,300, maintenance of \$2,528 and accounting fees of \$2,000. Our thanks go to Carolyn Mackel for her valued work in the continued operation of the hall and ensuring compliance with all COVID19 requirements.

3. GENERAL COMMENTS

The Battery Point Community Association is grateful to the support of its members as well as the ongoing support received from the Hobart City Council. This year we received \$750 from the Hobart City Council to help fund our Christmas Party.

It has been a challenging year for the Battery Point Community Association and thanks go to the hard work of the Battery Point Community Association Committee and its members.

I recommend the accounts as presented be adopted by the membership.

4. ATTACHMENTS

- Income Statement for the year ended 30th June 2020
- Statement of Other Funds for the year ended 30th June 2020
- Balance Sheet as at 30th June 2020
- Independent Auditor's report

Tiina-Liisa Sexton
TREASURER

Battery Point Community Association Inc

Income statement for the year ended 30 June 2020

	2020	2019
Income before hall		
Donations	308	90
In Bobby's Footsteps Booklet sales	567	133
Membership Subscriptions	820	580
Garage sale	215	130
Trivia night	560	510
Interest	<u>161</u>	<u>480</u>
	<u>2,631</u>	<u>1,923</u>
Expenses before hall		
Advertising	149	85
Appeal costs	0	328
Audit Fees	340	345
Dues & Subscriptions	25	25
Functions	449	226
Other expenses	51	139
Postage	148	130
Printing & stationery	463	280
Web & internet expenses	<u>5,978</u>	<u>4,909</u>
	<u>7,603</u>	<u>6,467</u>
Deficit before hall surplus	4,972	4,544
Hall income	<u>27,313</u>	<u>41,016</u>
Hall expenses		
Cleaning	3,988	4,263
Council charges	837	812
Depreciation	5,933	5,648
Electricity	1,249	1,787
Hall management	6,300	7,800
Hall telephone & internet	1,338	1,414
Hall supplies	132	898
Insurance	2,691	2,497
Licenses & registration Fees	65	63
Maintenance	2,528	3,598
Miscellaneous	217	93
Professional fees – accounting	2,000	0
Water	<u>858</u>	<u>1,188</u>
	<u>28,136</u>	<u>30,061</u>
Hall surplus	(823)	10,955
Deficit/Surplus for the year	\$ <u>(5,795)</u>	\$ <u>6,411</u>

Battery Point Community Association Inc

Statement of Other Funds for the year ended 30 June 2020

	2020	2019
Hobart City Council		
Christmas grant	<u>750</u>	<u>750</u>
Less		
Payments		
Christmas function	867	941
Fund movement	(117)	(191)
Opening balance of fund	<u>750</u>	<u>750</u>
Closing balance of fund	<u>\$0</u>	<u>\$0</u>
Net expenses ex grant funds expensed during year	117	191

Battery Point Community Association Inc

Balance sheet as at 30 June 2020

	2020	2019
Assets		
Current Assets		
Cash at bank & at hand	49,191	56,743
Accounts receivable	0	130
In Bobby's Footsteps booklets	3,798	4,155
Voices of Battery Point	5,000	
Accrued revenue		<u>40</u>
Total Current Assets	<u>57,989</u>	<u>61,068</u>
Non-Current Assets		
Land	230,000	230,000
Building	200,158	200,158
Less Accumulated Depreciation	<u>29,391</u>	<u>24,387</u>
	170,767	175,771
Furniture & fittings	6,623	6,414
Less Accumulated Depreciation	<u>3,414</u>	<u>2,485</u>
	<u>3,209</u>	<u>3,939</u>
Total Non - Current Assets	<u>403,976</u>	<u>409,710</u>
Total Assets	<u>\$461,965</u>	<u>\$470,778</u>
Liabilities		
Current Liabilities		
Advance Hall Deposits	5,083	7,640
Other creditors	1,018	1,372
Accruals	<u>360</u>	<u>350</u>
Total Current Liabilities	<u>6,461</u>	<u>9,362</u>
Total Liabilities	<u>\$6,461</u>	<u>\$9,362</u>
Net Assets	<u>\$455,504</u>	<u>\$461,416</u>
Equity		
Opening Equity	461,416	455,196
Net grant income/expenditure	(117)	(191)
Current Year Earnings	<u>(5,795)</u>	<u>6,411</u>
Total Equity	<u>\$455,504</u>	<u>\$461,416</u>

Battery Point Community Association Inc

Notes to and forming part of the financial statements for the year ended 30 June 2020

1 Basis of Financial Reporting

The Association's Committee has determined for the year ended and as at 30 June 2020 that the Association is a "non-reporting entity" within the meaning of Statement of Accounting Concepts - "Definition of the Reporting Entity" issued by the Professional Australian Accounting Bodies.

It has further determined to prepare a "special purpose financial report" for the year ended and as at 30 June 2020 based on accrual accounting principles and comprising a Balance Sheet, a Statement of Other Funds and an Income Statement.

The policies used in preparing this special purpose financial report are, in the opinion of the Committee, consistent with the Association's Rules and are appropriate to the needs of members. These policies are described in the following notes. The notes also provide additional information relating to certain transactions and balances.

2 Land and Buildings

The Association's land and buildings were revalued by the Valuer General as at 1 July 2014 and were incorporated into the financial records of the Association on this date at the Valuer General's valuations. Expenditure on the building since 1 July 2014 is shown at cost.

3 Non - Current Assets

Subject to Note 2 the Non-Current Assets of the Association are shown at cost. Assets costing or valued at \$600 or more are capitalised and provision for their depreciation is made on the basis of their historical cost and valuation.

4 Hall income

Hall income is brought to account following the completion of the event held at the hall. Deposits received for bookings after 30 June 2020 were treated as Current Liabilities at year end.

Independent auditor's report

To members of Battery Point Community Association Inc.

I have audited the special purpose financial report of Battery Point Community Association Inc. for the year ended 30 June 2020.

Audit Opinion

In my opinion, the special purpose financial report of Battery Point Community Association Inc. presents fairly in accordance with applicable Accounting Standards and other mandatory professional reporting requirements in Australia the financial position of the Association as at 30 June 2020 and the results of its operations and its cash flows for the year then ended.

Management Committee's Responsibility for the Financial Report

The Management Committee is responsible for preparation and fair presentation of the special purpose financial report and information contained therein. This responsibility includes establishing and maintaining internal controls relevant to preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the accounts are free of material misstatement. My procedures included examination, on a test basis, of evidence supporting amounts and other disclosures in the accounts, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion as to whether, in all material respects, the financial statements are presented fairly in accordance with Australian Accounting Concepts and Standards and other mandatory professional reporting requirements (Urgent Issues Group Consensus Views) (where applicable), and statutory requirements so as to present a view which is consistent with my understanding of the Association's financial position and the results of its operations and cash flows.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

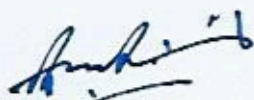
Independence

To the best of my knowledge and belief, there has been no contravention of auditor independence or any applicable code of professional conduct in relation to the audit.

Limitation of Scope

As is common for organisations of this type, it is not practicable to establish complete accounting control over cash received from all of its activities. Verification therefore has been limited to the receipt of funds recorded in the Club's financial records.

MAX PECK & ASSOCIATES



Rendell W. RIDGE
14 September 2020